## **Appendix: List of Items Referenced**

Handbook 2: Administering the Church refers to many other Church-produced materials. An alphabetical list of these materials is provided below. If item numbers have been assigned, they are included in this list rather than in the text of the handbook. Most of these materials are available through Church Distribution Services. Contact information is provided below:

Distribution Services 1999 West 1700 South Salt Lake City, Utah 84104-4233 Telephone: 801-240-3800 (Salt Lake City area) 1-800-537-5971 (U.S. and Canada) 1-801-240-1126 (other countries) Internet: store.ChurchofJesusChrist.org

Aaronic Priesthood Ordination Record and Certificate (in areas that have Church record-keeping software, the record and certificate are printed in local units; in other areas, the item number is 35857)

Event and Activity Plan form (available online at ChurchofJesusChrist.org)

Administrative Guide for Family History (04397)

All Is Safely Gathered In: Family Finances (04007)

All Is Safely Gathered In: Family Home Storage (04008)

A Parent's Guide (31125)

Baptism and Confirmation Certificate (in areas that have Church record-keeping software, the certificate is printed in local units; in other areas, the item number is 35920)

Baptism and Confirmation Record (in areas that have Church record-keeping software, the form is printed in local units; for full-time missionaries and areas that do not have record-keeping software, the item number is 35971)

## Basic Unit Program Guidebook (36717)

Behold Your Little Ones: Nursery Manual (37108)

Bishop's Order for Commodities forms (item numbers vary by area)

Branch Guidebook (31179)

Certificate of Advancement (33237)

Child Blessing Record and Certificate (in areas that have Church record-keeping software, the record and certificate are printed in local units; in other areas, the item number is 35972)

Children's Songbook (35395)

*Church Facilities Artwork* catalog (contact the facilities manager)

Conducting Course Kit (33619)

Day Camp Guide for Eleven-Year-Old Scouts (31374)

Dictionary of Sign Language Terms for The Church of Jesus Christ of Latter-day Saints (31121)

Duties and Blessings of the Priesthood, Part A (31111)

Duties and Blessings of the Priesthood, Part B (31112)

Endowed from on High: Temple Preparation Seminar Teacher's Manual (36854)

Facilities Management Guidelines for Meetinghouses and Other Church Property (United States and Canada, 35860; outside the United States and Canada, 36485)

Faith in God for Boys (36812)

Faith in God for Girls (36813)

Family Guidebook (31180)

*For the Strength of Youth* (pamphlet, 36550; card, 36551)

Gospel Principles (2009 printing, 06195)

## Hymns (31243)

Information and Suggestions for Patriarchs (31257)

Instructions for Clothing the Dead Who Have Received Their Endowments (31461)

Instructions for Curriculum (updated annually)

Instructor's Guide to Temple and Family History Work (35804)

Keyboard Course Kit (33620)

Let Virtue Garnish Thy Thoughts (00460)

Melchizedek Priesthood Ordination Record and Certificate (in areas that have Church record-keeping software, the record and certificate are printed in local units; in other areas, the item number is 35858)

Member's Guide to Temple and Family History Work (36795)

Missionary Handbook (35996)

Mission President's Handbook (36203)

Needs and Resources Analysis form (32290)

New and Returning Member Progress form (in areas that have Church record-keeping software, the form is printed in local units; in other areas, the item number is 08616)

Officers Sustained forms (in areas that have Church record-keeping software, these forms are printed in local units; in other areas, the item numbers are as follows: stake, 32300; district, 32301; ward or branch in stake, 32302; branch in mission, 32303)

Outline for sharing time (published annually)

Patriarchal Blessing Recommend (in areas that have Church record-keeping software, the form is printed in local units; in other areas, the item number is 32017)

Permission and Medical Release form (available online at ChurchofJesusChrist.org)

Preach My Gospel: A Guide to Missionary Service (36617) Preparing to Enter the Holy Temple (36793)

Progress Record (36985)

Quarterly Report (in areas that have Church record-keeping software, the form is accessed and submitted electronically; in other areas, the assigned administrative office sends the form to units)

Recommendation for New Bishop form (in areas that have Church record-keeping software, the form is printed in local units; in other areas, the item number is 31747)

Recommend to Perform an Ordinance form (32595)

Scouting Handbook (Canada, 35810; United States, 35814)

Teaching Guidebook (34595)

Teaching, No Greater Call: A Resource Guide for Gospel Teaching (36123)

*True to the Faith: A Gospel Reference* (36863; the item number for units to order this publication as a no-charge item is 37054)

*Worldwide Leadership Training Meeting: The Patriarch* (booklet, 25240; DVD, 25241 090)

*Ye Shall Have My Words* (student manual, 34476; teacher's guide, 34477; training DVD, 00548)

Young Womanhood Recognition medallion (gold, 08602; silver, 08603)

Young Women age-group certificates (Beehive, 08563; Mia Maid, 08565; Laurel, 08564)

Young Women Camp Manual (34573)

Young Women Camp: A Guide for Priesthood and Young Women Leaders (04093)

Young Women logo pendant (08601)

Young Women Personal Progress: Standing as a Witness of God (36035)

Young Women Personal Progress Tracking Sheet for Leaders (36655)