Find the Missing People in Your Family Tree Use Descendancy Tools to Shake the Branches

Step-by-Step Instructions

- 1. Start with your record on your family tree at FamilySearch.org. Go back at least four or five generations, and choose one of your great-greatgrandparents.
 - Find someone who was alive during the 1830-1880 time period.
 - If possible, choose someone with an unusual name, such as Russell (instead of John) or McGraw (instead of Smith).
 - Men are in more records than women, so first search for a man.
- 2. Move the ancestor's name to the home position on the tree by clicking their name, then TREE on the Person card. On the fan chart, when the cursor is in a name box, a little white fan chart will appear in a grey area. Click this to move the person into the home position.
- 3. Click the down arrow next to "View: Fan Chart," and choose Descendancy.
- 4. Review at the descendants of your ancestor, looking for record hints on the right.
- 5. Look for a brown icon and a blue icon together. These icons mean there are probably records for the person and possibly missing family members to add.





- 6. Click the name of the person to see the person card, then click person at the bottom of the card to go to the person page.
- On the right side of the person page, click Search Records to find the person in one or more records. (See information below on searching records.)
- 8. Use Find to search the Family Tree before adding new individuals.
- 9. Compare the information from the new record to the information already in Family Tree.
- 10. Before adding new individuals, use Find to see if they are already in the Family Tree.
- **11**. If the information is accurate, attach the record, and add any missing family members to Family Tree. When prompted, explain why the record should be connected to this family.
- 12. Repeat these steps for each of the children in the family.
- **13**. Reserve the ordinances for the newly added family members.

Using Search Records to Find Additional Records

- 1. Click the Search Records link on the right side of the person page.
- Review the list of results, and locate the family you are researching in a record.
- 3. To review the summary, click the name (in blue) of your ancestor in the list of results.
- 4. Click View Image to see the scanned image of the record.
 - You can use the controls on the page to pan and zoom the image.
- 5. Return to steps 11-13 above.

BIRTH	Freddie M Beeman L4P4-SMY ☆ Watch 5 Jan 1875 Fairfax, Chittenden, Vermont, United States
DEATH	
	0 MEMORIES
TEMPLE	B C I E SP SS
-(TREE	PERSON



Fip: Identify and verify new information using other sources such as:

- Birth, marriage, and death records (also known as vital records).
- Church records
- Cemetery or gravestone collections